

**VOLUNTEER POSITION DESCRIPTION
AREA DELEGATE AND/OR DELEGATE CONVENER**

SUMMARY: The Area Delegate serves as the link between the area constituency and the Council and is responsible for reporting on the decisions and acts of the voting members of the corporation at the Annual Meeting of the Corporation.

TERM OF APPOINTMENT: The Area Delegate is elected to serve a two-year term contingent upon area membership numbers.

ACCOUNTABILITY: The Area Delegate is accountable to the area constituency and the Board of Directors.

- RESPONSIBILITIES:**
- Attend the Annual Meeting of the Corporation and special meetings (if called) to fulfill the responsibility of the corporation and to report on said meetings to the area constituency.
 - Participate as a voting member of the corporation at the Annual Meeting in the election of the members of the Council’s Board of Directors, Board Development Committee Members, and National Council Delegates and other business as may require a vote of the members of the corporation.
 - In areas that qualify for more than one Delegate, participate in an election among the Delegates to elect a Delegate Convener to coordinate the activities and attendance of the Area Delegates at the Annual Meeting and special meetings (if called). Agree to serve as the Delegate Convener if elected.
 - Participate and remain active in service unit/area meetings; maintain contact with members of the area constituency.
 - Serve as a role model for girls and volunteers by modeling reliability, respect for others, respect for self, inclusivity, positivity and a spirit of collaboration.
 - Be guided in all actions by the Girl Scout Mission, Promise and Law.
 - Remain informed about and comply with all current policies, procedures and guidelines of Girl Scouts-North Carolina Coastal Pines and GSUSA and adhere to all Council Fund Raising standards.

QUALIFICATIONS AND CORE COMPETENCIES:

Girl Focus: Empower, encourage, and guide girls and other volunteers to understand Girl Scouts’ girl-led, learn-by-doing and cooperative approach to developing a girl’s leadership skills.

Personal Integrity: Demonstrate dependability, honesty and credibility at all times.

Adaptability: Adjust, modify own behavior and remain flexible and tolerant in response to changing situations and environments.

Oral Communication: Express ideas and facts clearly and accurately.

Foster Diversity: Understand, respect and embrace individual differences.

Additional Requirements:

- Currently registered member of GSUSA and a valid background check.
- Access to the internet and email.
- Completion of any required training as assigned and provided by GSNCCP and GSUSA.

I accept the volunteer position responsibilities and will adhere to the qualifications listed above for the term of appointment unless my volunteer service is terminated earlier by the Council in its sole discretion. I agree and understand that during my appointment as a volunteer of GSNCCP that I am volunteering and I am not entitled to any payment or compensation for the services which I render to GSNCCP or on GSNCCP’s behalf and I further understand that by serving in this volunteer position I am not an employee or an independent contractor of GSNCCP.

Appointment Term: _____ to _____ Area of Service: _____

Area Delegate and/or Delegate Convener Signature and Printed Name: _____ Date _____