



**VOLUNTEER POSITION DESCRIPTION
TROOP CO-LEADER**

SUMMARY:	A Troop Co-Leader has the enthusiasm and ability to generate a girl’s interest and curiosity to discover new things, connect with others and take action to make the world a better place through the Girl Scout Leadership Experience (GSLE). The nature of this position requires the individual to provide a comprehensive, progressive and age-appropriate program in direct service to girls and to help guide them to discover their own leadership skills on an individual and group basis.
TERM OF APPOINTMENT:	The Troop Co-Leader is appointed for a term of one program year and may be eligible for reappointment.
ACCOUNTABILITY:	The Troop Co-Leader is accountable to the Membership Director.
RESPONSIBILITIES:	<ul style="list-style-type: none"> • Ensure all girls are registered members of Girl Scouts of the USA (GSUSA). • Ensure programs offered align to the GSLE by utilizing <i>Journeys, The Girl’s Guide to Girl Scouting</i> and participation in Council and area sponsored events and activities. • Support and encourage girls to attain desired goals and awards and provide appropriate and ongoing recognition of girls’ achievements. • Remain up-to-date and informed about the GSLE through regular participation in monthly service unit/area meetings. • Promote annual Fall Product and Cookie Sale programs, program opportunities, and events offered by the council, the area, and the service unit. • Maintain regular communication with parents and/or guardians regarding troop meetings and activities. • Maintain and submit accurate financial and program records as required. • Remain informed about and comply with all current policies, procedures and guidelines of Girl Scouts-North Carolina Coastal Pines and GSUSA.
QUALIFICATIONS AND CORE COMPETENCIES:	<p>Girl-led Focus: Empower, encourage, and guide girls and volunteers to understand Girl Scouts’ girl-led, learn-by-doing and cooperative approach to developing a girl’s leadership skills.</p> <p>Personal Integrity: Serve as a role model for volunteers guided by the Girl Scout Mission, Promise and Law - modeling reliability, dependability, honesty, credibility, respect for others, respect for self, inclusivity, positivity and a spirit of collaboration.</p> <p>Adaptability: Adjust, modify own behavior and remain flexible and tolerant in response to changing situations and environments.</p> <p>Oral Communication: Practice positive communication skills and express ideas clearly and accurately.</p> <p>Foster Diversity: Understand, respect and embrace individual differences.</p> <p>Additional Requirements:</p> <ul style="list-style-type: none"> • Registered member of GSUSA and a valid background check. • Completion of any required training assigned and provided by GS-NCCP and GSUSA. • Email, internet, and texting capabilities for consistent and effective communication, document sharing and research.

I accept the volunteer position responsibilities and will adhere to the qualifications listed above for the term of appointment unless my volunteer service is terminated earlier by the Council in its sole discretion. I agree and understand that during my appointment as a volunteer of GS-NCCP that I am volunteering and I am not entitled to any payment or compensation for the services which I render to GS-NCCP or on GS-NCCP’s behalf and I further understand that by serving in this volunteer position I am not an employee or an independent contractor of GS-NCCP.

Appointment Term: _____ to _____ Troop Number(s): _____

Troop Co-Leader Signature and Printed Name: _____ Date _____

Complete and provide copies to: Troop Co-Leader, Service Unit Manager, and Membership Director