



Girl Scouts–North Carolina Coastal Pines
6901 Pinecrest Road
Raleigh, NC 27613
919.782.3021 ♦ www.nccoastalpines.org

Girl Scout Gold Award Receipt of Contribution Form

Use the Receipt of Contribution form for grants, business/organization donations, and/or donations from individuals when the amount exceeds \$250.

- All contributions are to be used specifically for the purpose of the Girl Scout Gold Award project.
- All contributions must be recorded as income on the Girl Scout Gold Award Project Record of Income and Expenses and submitted along with a complete accounting with receipts when submitting your final report.
- Any contributions greater than \$250 are to be sent to GS–NCCP along with the completed **Receipt of Contribution Form**. It is important that you print legibly when completing the Receipt of Contribution Form or the funds could be delayed in processing. After the contribution check is recorded, the funds will be issued to the girl in a check made payable directly to the girl. Allow 3-5 days for processing.
- Contribution checks should be **made payable to Girl Scouts–North Carolina Coastal Pines** and mailed to:

Girl Scouts–North Carolina Coastal Pines
Attention: Gold Award Funding Counselor
6901 Pinecrest Road, Raleigh, NC 27613

- Any unused funds must be returned to GS–NCCP to be used to offset Girl Scout Gold Award program administrative costs.

Name of Gold Award Candidate: _____

Mailing Address: _____ City: _____

State: _____ Zip: _____ Phone: _____

Date: _____ Amount of Contribution: _____

Contribution Type

- Grant Contribution
- Business/Organization Contribution
- Individual Contribution
- Other (Please Specify) _____

Name of Business, Organization, or Individual Contributor: _____

Contact Name at Business/Organization: _____

Mailing Address: _____ City: _____

State: _____ Zip: _____ Phone: _____

Email (optional): _____

Has a “thank you” been made? YES NO Date thank you was made/sent: _____

If yes, what type of thank you was made? Card Letter Verbal