

# Cookie Sale Program Receipt

Girl Scout troops are responsible for obtaining a parent/guardian signature on this receipt each time cookies are given to a girl. Please use a separate form for each girl. Troops should also record each cookie payment received from a girl on this receipt. The troop should keep the top copy of the receipt for their records; the middle copy should be given to the parent at the conclusion of the cookie sale. The back copy only needs to be given to the council if a girl does not pay her cookie bill in full. Please write firmly so that all copies are legible.

First Name	Troop #
Last Name	County/Area

Date	# Boxes Received*	Operation Cookie Drop Boxes	Cookie Booth Boxes	Parent Signature	Notes/Comments

Total Boxes		Total # Boxes Sold	
Amt Due @ \$4.00 per box	\$	\$	Total Amt Due

\*If the girl transfers boxes to another girl or back to the troop enter the number of boxes transferred as a negative number.

Date	Payment	Troop Signature	Notes/Comments

Total Paid	\$	
Amt Due	\$	(Total Amt Due minus Total Paid)

*Troops are welcome and encouraged to use the receipt books provided by the council to write individual receipts to parents for cookies and/or payments, however for the troop's protection and to help prevent cookie debt, troops must obtain parent signatures on this Cookie Receipt even if other receipts are written.*

<b>Troop Cookie Manager (Signature)</b>	<b>Troop Cookie Manager (Printed Name)</b>	<b>Date</b>
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