

# 2025 Booth Safety & Caregiver Agreement

## Ratio & Booth Attendance

- **There needs to be a minimum of 2 adults and 2 girls at every booth table for all Daisy, Brownie, and Junior troops. If a troop is at multiple entrances, each table must have a minimum of 2 girls and 2 adults.**
- **Cadettes, Seniors, and Ambassadors can hold booths with 1 girl and 1 adult however, Council recommends a 2:2 ratio for safety reasons at all booths.**
- **Never leave the booth unattended.**
- **Girls can never be left alone at a booth for any amount of time or for any reason.**
- **Use the buddy system when using restrooms.**
- **Only Girl Scouts and booth adults should be at the booth. Additional family members, friends and pets (unless it is a service animal) must not be at the booth with the girls. Non-Girl Scout attendees are not covered under our insurance and pose a safety risk to all participants at the booth.**

## Booth Safety

- **Cash is to be kept out of site at all times, preferably on an adult in a zippered waist pouch. Adults should assist in handling cash transactions.**
- **Always have a first aid kit.**
- **Have a health history form for each girl present.**
- **If someone takes money or cookies, DO NOT attempt to physically retrieve the stolen items and DO NOT allow the girls to do so. Instead, get a good description of the offender(s), call 911 and alert store security (if available). Make sure the girls know what to do in the case of theft. Keep the girls in a safe location until parents/guardians pick them up.**
- **Girls should never give out their names, addresses, or telephone numbers to customers.**
- **Booths must not be set up on a busy street, intersection, parking lot, or curb.**
- **All Girl Scouts at booths must remain within 1 foot of the cookie booth table at all times.**

# 2025 Booth Safety & Caregiver Agreement

## Etiquette

- **Do not ask the store manager to mediate conflicts between troops; please contact your Area Booth Coordinator, Area Cookie Coordinator, or Regional Cookie Manager if there is any confusion concerning the booth.**
- **Begin packing your booth up 10 minutes prior to your end time; never stay past your assigned booth time when another troop is waiting to set up.**
- **Troops can continue to take sales while packing up until their booth time expires.**
- **If two troops show up at the same booth, the troop with the approved booth email has priority. In the unlikely event that both troops have a report for the same booth (check to make sure date, time and location are correct) the troops should calmly work together to find a solution that is satisfactory with both troops. Contact your Area Cookie Coordinator or Area Booth Coordinator if this occurs.**
- **Be polite and friendly; Say THANK YOU to all customers.**
- **No running around or shouting at the booth.**
- **No playing music at booths.**
- **Remember to be considerate, caring, friendly and helpful to sister scouts, customers and businesses.**
- **No smoking or eating at booths.**
- **Approach customers as they are exiting store.**
- **Always cancel a booth if you cannot attend. Customers get frustrated when they show up to a location and there is no booth present.**

**By signing, you agree that you have read and agree to the booth safety and etiquette guidelines.**

Troop \_\_\_\_\_ Name \_\_\_\_\_ Signature \_\_\_\_\_