

# **Registering for Camp**

Please complete registration and payment for each week of camp before attempting to register for another camp.

## **FIND YOUR SESSION**

#### Step 1:

From the website (www.nccoastalpines.org)

- Under Discover, select Activities.
- Click the green <u>Search Now</u> button under Find Events.
- Use the search box at the top of the Activity List to find your camp/event.
- Select the camp name from the list or the <u>View Details</u> button to see more information.
- Select the green Register Now link.
- You will be prompted to sign in to your <u>My GS account</u> or to create a My GS account.

#### OR

From your <u>My GS account</u>

- Select My Events from the menu on the left.
- Select the link to <u>Register for another event</u> from the top of the My Events page.

#### Step 2:

On the <u>Event Search</u> page

- Enter the zip code for the property.
  - o Camp Graham: 27537
  - Camp Mary Atkinson: 27576

Visit our website for the complete list of zip codes for our camp properties.

Scroll to the bottom of the page and select the green <u>Search</u> button. If you do not find your camp, select the <u>Clear</u> <u>Filters</u> button at the top of the screen, then try a keyword search for your session name.

Notes about filters:

- Use the Clear Filters button to update and change your filter choices.
- You can search on any zip code up to a 90-mile radius.
- Uncheck the box that says "include virtual events", if you are only interested in events that are in person.

### **REGISTER FOR YOUR SESSION**

Once you find your session in My GS, choose the <u>Event Details</u> button to register. **Please read everything in the Event Details section (left-hand column) before you begin the registration process.** 

The Program levels in this section reflect campers' current grades (example: a session for girls entering 2nd grade in the fall will show the Daisy logo). <u>Please choose sessions based on the grade in fall that is included in the session name.</u>

In the right-hand column, use the + to select the number of girls (and adults for troop or family camp) that you are registering for this camp or event. Scroll down and select the green <u>Add Events</u> button.





On the next page, under <u>Assign attendees</u>, choose your first camper. (Please note: Troop co-leaders will need to select the My Household button to limit attendee choices to members of their household only.) The session price will update to reflect the correct rate based on whether your camper is a member of Girl Scouts – North Carolina Coastal Pines (GS-NCCP), a member of another council, or a non-member and based on the date. Members of other councils and non-members will pay an additional fee. Check individual event pricing for details. Registrations completed on or before March 31st are discounted.

Camp Extras are optional. If you select them during the registration process, you will be required to pay for them at that time. You may also have the option to purchase them at camp during check-in, if you decide to add them later.

Select payment amount and method. The default payment method for the non-refundable \$100 deposit is credit card. At this point, you have 4 options:

- Submit Member Details or go to the Next Participant to continue and pay only the deposit
- Change the deposit amount to any amount higher than the deposit up to the total of the registration fee and Submit Member Details or go to the Next Participant to continue.
- Select Credit Card to pay the deposit and select apply for financial aid to indicate that you would like to apply for financial aid to assist with your final balance.
- Select Credit Card to pay the deposit and select apply program credits to indicate that you would like to use a gift card or cookie dough toward your final balance.

Once you have made your selections for payment, choose the green <u>Next Participant</u> button if you have additional campers to register or choose the green <u>Submit Member Details</u> button to indicate that you are finished.



Girl Scout membership is not required for a camper to attend Girl Scout camp; however, registration for members begins on February 3rd while registration for all others begins on March 1st. If one of your campers is not a Girl Scout member, you will be asked if you would like to purchase a membership at this time. Final camp balances are due by **May 1st**.

Once you've submitted member details for all campers for this week of camp, select the green <u>Review Cart</u> button. If the cart is correct, check the box at the bottom of the screen to agree with the Girl Scout Promise and Law. Then, select the green <u>Add Payment Details</u> button.

## NOW THAT YOU'RE REGISTERED

Once you have completed payment, select the yellow <u>My Account</u> button at the top of the page. Choose <u>My Events</u> from the menu on the left. Select the event name. Under the event description, you will see additional important documents for her camp session.

Important documents that you will find include...

- The camp confirmation packet (available on May 1st) has everything you need to know before you come to camp, including what to pack and when to arrive. It also has a link to a camper information survey and important forms to be completed by June 1<sup>st</sup>.
- The information on alternate payment methods includes links to the campership application and the form to redeem your cookie dough gift card from last year's cookie sale. Any cookie dough earned this year should be reported on the Superstar Destinations form.



Contact the Customer Care team if you need any assistance at <u>helpdesk@nccoastalpines.org</u> or 800-284-4475. We can't wait to see your camper around our campfire this summer!