

WACHOVIA TROOP ACCOUNTS – ONLINE ACCESS AND DEBIT CARD INSTRUCTIONS

Note: These instructions are only for existing Troop bank accounts at Wachovia Bank.

Important Information & Responsibilities:

- Thoroughly review the recently updated [Troop Banking & Accounting Guidelines](#) and make banking decisions in collaboration with the other supporting troop parents/volunteers.
- Only individuals who are currently listed on the signature card can register the troop for online banking or request a debit card.
- When visiting the bank branch, always be prepared by bringing your bank account number and have a NC Drivers License or acceptable photo ID.
- Questions? Email: troopbanking@nccoastalpines.org

TROOP ACCOUNT ONLINE BANKING

- Please fax the completed information below to: GSNCCP Attention: Finance Department at (919) 881-8359.
- A bank representative will then contact the individual listed below to set up a user identification.
- Each Troop will have one user /password established for the account.
- An email address is required to set up online access.

Bank Account # _____ Date _____

Troop # _____ County/Area # _____

Contact Name _____

Phone Number (_____) _____ Ext. _____ Email Address _____

TROOP ACCOUNT DEBIT CARD ISSUANCE

- The Council will allow a maximum of two debit cards per troop.
- Visit your local branch and request a debit card.
- Cards must be set up as follows: Girl Scouts – NCCP Troop #XXX, Juliette Doe (name of card holder)