

**RBC CENTURA TROOP ACCOUNTS – ONLINE ACCESS AND DEBIT CARD INSTRUCTIONS**

*Note: These instructions are only for existing Troop bank accounts at RBC.*

**Important Information & Responsibilities:**

- Thoroughly review the recently updated [Troop Finances & Banking Guidelines](#) and make banking decisions in collaboration with the other supporting troop parents/volunteers.
- Only individuals who are currently listed on the signature card can register the troop for online banking or request a debit card.
- When visiting the bank branch, always be prepared by bringing your bank account number and have a NC Drivers License or acceptable photo ID.
- Questions? Email: [troopbanking@nccoastalpines.org](mailto:troopbanking@nccoastalpines.org)

**TROOP ACCOUNT ONLINE BANKING**

- Each Troop will have one login/password established for the account.
- Print and complete the [RBC Centura Business Web Banking Enrollment Form](#).
- Please fax the completed form to the Finance Department at (919) 881-8359
- A bank representative will then contact the individual listed to set up access.

**TROOP ACCOUNT DEBIT CARDS**

- Please fax the completed information below to: GSNCCP Attention: Finance Department at (919) 881-8359.
- A bank representative will then contact the individual(s) listed below to set up a debit card.
- The Council will allow a maximum of two debit cards per troop.
- Cards will be set up as follows: Girl Scouts – NCCP Troop #XXX, Juliette Doe (name of card holder)

Bank Account # \_\_\_\_\_ Date \_\_\_\_\_

Troop # \_\_\_\_\_ County/Area # \_\_\_\_\_

Contact Name (Cardholder #1) \_\_\_\_\_

Address\* \_\_\_\_\_

Street	City	Zip Code
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Phone Number (\_\_\_\_\_) \_\_\_\_\_ Ext. \_\_\_\_\_ Email Address \_\_\_\_\_

Contact Name (Cardholder #2) \_\_\_\_\_

Address\* \_\_\_\_\_

Street	City	Zip Code
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Phone Number (\_\_\_\_\_) \_\_\_\_\_ Ext. \_\_\_\_\_ Email Address \_\_\_\_\_