

**Girl Scouts- North Carolina Coastal Pines Properties at a Glance**

Camp/Unit	Type of Unit	Max Capacity	Closed in Winter	Accessibility to Campers with Disabilities	Flush toilets	Pit latrines or Port potties	Drinking water	Full Kitchen	Shower	Fire Circles	Heat	Air Conditioning	Sleeping Arrangements
<b>Camp Graham</b>													
Whippoorwill	10 tents	40	X	X	X		X		X	X			Cots/Mattresses
Holly Hill	7 cabins	42	X		X		X		X	X			Cots/Mattresses
Trailblazer	7 Cabins	42	X		X		X		X	X			Cots/ Mattresses
Kay MacGavran	7 tents	28	X			X	X		X	X			Cots/ Mattresses
Staff Tents	4 tents	16	X			X	X		X	X			Cots/ Mattresses
CIT Cabin	1 cabin	8	X		X		X		X				Cots/ Mattresses
Staff House	1 building	20			X		X	X	X	X	X	X	Mattresses
	<b>Total</b>	<b>194</b>											
<b>Camp Hardee</b>													
Rotary Lodge	1 building	30		X	X		X	X	X	X	X	X	
Crisp Cabin	1 cabin	10		X	X		X	X	X	X	X	X	Cots/ Mattresses
Cabin One	1 cabin	8		X						X	X	X	Cots/ Mattresses
Cabin Two	1 cabin	16		X						X		X	Cots/ Mattresses
Cabin Three	1 cabin	8		X						X		X	Cots/ Mattresses
Cabin Four	1 cabin	8		X						X		X	Cots/ Mattresses
Cabin Five	1 cabin	8		X						X		X	Cots/ Mattresses
Cabin Six - Ten	5 cabins	8		X						X	X	X	Cots/ Mattresses
	<b>Total</b>	<b>128</b>											
<b>Camp Mary Atkinson</b>													
Owl Hollow	5 cabins	40	X	X	X		X		X	X			Cots/ Mattresses
Raccoon Loft	6 Cabins	36	X		X		X		X	X			Cots/ Mattresses
Fox Leap	7 tents	28	X		X		X		X	X			Cots/ Mattresses
Lady Slipper	10 tents	40	X	X	X		X		X	X			Cots/ Mattresses
CIT Tent	4 tents	16	X		X		X		X	X			Cots/Mattresses
Staff House	1 building	20			X		X	X	X	X	X	X	Mattresses
	<b>Total</b>	<b>180</b>											
Leadership Center	1 building	200		X	X		X	X			X	X	None
<b>Camp Mu-Sha-Ni</b>													
Red Bird	5 tents	20	X		X		X		X	X			Cots/Mattresses
Blue Bird	5 tents	20	X		X		X		X	X			Cots/Mattresses
Turkey Hollow	10 tents	40	X	X	X	X	X		X	X			Cots/Mattresses
Chalfant Shelter	1 building	16		X	X		X		X	X	X	X	Mattresses
Troop House	1 building	30		X	X		X	X	X	X	X	X	Mattresses
Spotted Fawn	4 tents	16	X		X		X		X	X			Cots/Mattresses
Fox Squirrel Den	3 tents	12	X		X		X		X	X			Cots/Mattresses
Painted Tree	3 tents	12	X		X	X	X		X	X			Cots/Mattresses
Tent Camping	Field				X		X		X	X			
	<b>Total</b>	<b>166 plus field</b>											
<b>Camp Pretty Pond</b>													
Old Lodge	1 building	20			X		X	X	X	X	X	X	Cots/Mattresses
Merrimac/ Unit 1	6 cabins	36		X	X	X	X		X	X			Cots/Mattresses
Pine Lodge	1 building	30		X	X		X	X	X	X	X	X	Mattresses
Queen Mary/ Unit 2	5 cabins	30		X	X	X	X		X	X	New cabins	New cabins	Cots/Mattresses
Titanic/ Unit 3	8 tents	32		X	X		X		X	X			Cots/Mattresses
Primitive Camping						X	X			X			
Chef's Cabin	1 cabin	8	X		X		X		X	X			
Infirmery	1 cabin	6	X	X	X		X		X				Cots/Mattresses
	<b>Total</b>	<b>162</b>											
<b>The Homestead</b>													
The Lodge	1 building	30		X	X		X	X	X	X	X	X	Mattresses
Tree Houses	9 buildings	36		X	X	X	X		X	X			Cots/Mattresses
Primitive Camping													
	<b>Total</b>	<b>66</b>											

## **APPLYING FOR USE OF A COUNCIL CAMPSITE**

After referring to *Safety Activity Check Points* <http://www.nccoastalpines.org/home/volunteer/Safety.aspx> and reviewing the program and safety standards, please select a Council site that will best suit the needs of your group.

### **EACH TROOP USING A CAMPSITE MUST SUBMIT A SEPARATE APPLICATION FORM.**

The Council requests that tagalongs (not a registered Girl Scout) do not attend troop or group camping programs.

1. Fill in the application form (OPG416) completely. Incomplete information will delay processing and result in the troop not being placed on the site requested, given the dates preferred, or having access to onsite program equipment or facilities. All applications are processed on a first come, first serve basis.
2. Submit the completed application with the appropriate fee (see **Girl Scout Campsite Usage Fees**) to the Girl Scout Service Center on or after the opening dates listed below:

#### **Registration Opens:**

May 1st

December 1st

#### **For Use:**

September through February

March through August

3. Applications will also be accepted after the opening dates, if received at least **two weeks prior** to the requested camping date. If a group cannot be placed, it will be put on a waiting list, and the leader notified. Only one application per troop, per site, will be considered until all other troops have been assigned. Placement will depend on availability of sites.
4. Confirmation for all campsites will be made in a timely manner. Each group will be mailed or emailed a complete confirmation packet.
5. Two weeks after the opening dates, if space is available, sites will be made available for use by out-of-council troops, staff, other non-profit, or community groups.

Every effort will be made to place groups based on their choices listed on the application form. **Troops or small groups are not guaranteed exclusive use of a campsite.** All program activities being held on Council campsites must go through the reservation process.

### **FEES**

#### **Deposits**

One half of the total fees due must be sent in as a **non-refundable** deposit with the campsite application form. If your requested campsite date is less than four week away, then the full payment is due upon submitting your application form. No reservations will be made without an application form and deposit.

#### **Balance Due**

The remaining balance of camp usage fees is due four weeks prior to reservation date. If fees are not received and no other payment arrangements made four weeks prior, then your reservation will be cancelled and your group will also be charged the remaining balance.

#### **Cancellations/Transfer**

If your troop or event is unable to use their reservation date, please notify the Council **in writing** at least four weeks in advance of reservation date. The deposit can be transferred to another camping date in accordance with the opening dates for campsite reservations. If your cancellation is not received in writing four weeks in advance of the reservation date, then your troop or event will forfeit the deposit and will also be charged the remaining balance.

**EACH TROOP LEADER MUST SUBMIT A CHECK-IN PASS FORM, TO THE RANGER UPON ARRIVAL.**

Please complete the Troop check-in pass form immediately upon arriving at camp; the Ranger will collect it when he/she checks you in. Troop will not be allowed to use the Campsite without completing this form.

**Check-In and Check-Out (Times)**

Check-in time is 2:00 p.m. or later on the day of arrival. Check-out time is 12:00 p.m. or earlier on the day of departure. Later check-out times may be arranged based on availability, however additional fees will apply if you decide to stay later.

**Area/Service Unit Events**

Area/Service Units may reserve any campsite up to one year in advance and cannot use the same camp for more than one event per season. Event Directors must confirm registration numbers prior to the four-week cancellation deadline. Directors are also responsible for checking in with Ranger upon arriving at camp.

**Program and Training Department**

Program and Training departments may schedule sites or facilities at any time.

**Availability of Units**

Please see camp descriptions or Properties at a glance chart for more information on seasonal use.

**Holidays**

All camps will be closed on designated council holidays, except for council-sponsored events.

**Damage**

The group will be charged for repairs or replacements costs for damage beyond normal wear.

**BEFORE YOU LEAVE** Please arrange a time for the Ranger to check your unit. You should also have the **Check-out list form**, ready to be turned in to the Ranger.

## Girl Scout Equipment fees (effective October 1, 2010)

The equipment fees listed below are effective as of October 1, 2010. Copies of current certification must be submitted four weeks prior to your reservation date.

**Boating/Waterfront** at Camp Graham, Hardee, Mary Atkinson, Mu-Sha-Ni, and Pretty Pond  
User group must provide qualified instructor(s).

<b>Waterfront equipment</b>	\$10.00 per (2 hour segments)
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**Archery** at Camp Graham, Hardee, Homestead, Mu-Sha-Ni, and Pretty Pond  
User group must provide certified archery instructor(s).

<b>Archery equipment</b>	\$10.00 per (2 hour segments)
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**Pool** at Camp Hardee, Mary Atkinson, and Pretty Pond  
User group must provide certified lifeguard(s) and watchers.

<b>Pool use</b>	\$25.00 per (2 hour segments)
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**Alpine Tower** at Camp Mary Atkinson. (Minimum age 10 yrs): Troop/Group must pay additional facilitator fee.

	<b>Troop Use</b>	<b>Area/Service Use</b>
<b>Equipment use</b>	\$40.00 per day	\$80.00 per day

**Grotto** at Camp Mary Atkinson: (No minimum age required) Adult supervision is required by a Troop Leader.

	<b>Troop Use</b>	<b>Area/Service Use</b>
<b>Equipment use</b>	No fee	No fee

**Team Challenge Course** at the Homestead: (Minimum age 10 yrs.) (Minimum of 8 people) Groups over 15 will be divided.

	<b>Half Day (4 hrs or less)</b>	<b>Full Day</b>
<b>Equipment use</b>	\$20.00 per group	\$40.00 per group

**Climbing Wall** at the Homestead: (Minimum age 12 yrs.) (Minimum of 8 people) Groups over 15 will be divided.

	<b>Half Day (4 hrs or less)</b>	<b>Full Day</b>
<b>Equipment use</b>	\$20.00 per group	\$40.00 per group

**High Ropes** at the Homestead (Minimum age 12 yrs.) (Minimum of 8 people) Groups over 15 will be divided.

A high ropes instruction class (about 2 hrs) is required before the group begins the High Ropes course. After fitting safety equipment and completing the class, groups will begin the High Ropes activity.

	<b>Half Day (4 hrs or less)</b>	<b>Full Day</b>
<b>Equipment use</b>	\$40.00 per group	\$80.00 per group

**Assumption of risks and authorization of emergency services for the Alpine tower, Team challenge course and High ropes course must be complete (Girls ages 10 -18 years old) and submitted to the facilitator on the day you are scheduled to climb. Girls will not be able to climb without a completed waiver on file.**

Equipment and facility fees will be transferred if the event is cancelled at least four weeks in advance.

**Girl Scout Campsite Usage Fees (effective October 1, 2010)**

	Troop Fees			Area/Service Unit Events
	Units	Per Night	Day Use	Entire Camp Fees
<b>Camp Mary Atkinson</b>	Tent Unit	\$20.00		\$120.00 per night Includes: (Tent and Cabin Units, Craft House, Program Building, Staff House, and Field only.)
	Cabin Unit	\$25.00		
	Staff House	\$30.00		
	Field	\$15.00	\$10.00	
	Program & Craft Building	N/A	\$30.00	
	Waterfront area	N/A	\$10.00 (per 2 hour)	
	Leadership Center	N/A	\$100.00 (4hrs or less) \$200.00 (All day)	
	Commercial Kitchen	N/A	\$50.00 (4hrs or less) \$75.00 (All day)	
<b>Camp Graham</b>	Tent Unit	\$20.00		\$120.00 per night Includes: (Tent, Cabin Units, and Dining Hall only.)
	Cabin Unit	\$25.00		
	Staff House	\$30.00		
	Field	\$15.00	\$10.00	
	Dining Hall		\$30.00	
	Waterfront area	N/A	\$10.00 (per 2 hour)	
<b>Camp Mu-Sha-Ni</b>	Tent Unit	\$20.00		\$120.00 per night Includes: (Tents, Chalfant Shelter, and Field only.)
	Chalfant Shelter	\$30.00		
	Field	\$15.00	\$10.00	
	Waterfront area	N/A	\$10.00 (per 2 hour)	
	Troop House	\$60.00		
<b>Camp Hardee</b>	Rotary Lodge	\$40.00		\$120.00 per night Includes: All units
	Crisp Cabin	\$30.00		
	Cabin 2-5 or 7-10	\$20.00		
	Cabin 1 or 6	\$40.00		
	Edith Davenport Shelter	N/A	\$5.00	
	Craft Shelter	N/A	\$5.00	
	Primitive Camping	\$5.00	\$5.00	
<b>The Homestead</b>	The Lodge	\$25.00		\$60.00 per night Includes: All units
	Welcome Shelter	N/A	\$5.00	
	Tree House Shelter*	N/A	\$5.00	
	Tree houses – price is per Tree House	\$4.00		
	Field	\$15.00	\$10.00	
	Primitive Camping	\$5.00	\$5.00	
	Stage	N/A	\$5.00	
<b>Camp Pretty Pond</b>	Old Lodge	\$25.00		\$120.00 per night Includes: All units
	Pine Lodge	\$25.00		
	Merrimac/Unit 1-Cabins	\$30.00		
	Queen Mary/Unit 2-Cabins	\$50.00		
	Titanic/Unit 3-Tents	\$20.00		
	Galley	N/A	\$50.00	
	Chef's Cabin	\$15.00		
	Primitive Camping	\$5.00	\$5.00	

\*The Tree house Shelter is only available to rent if the Tree Houses are not occupied.

One half of the total fee due must be sent in as a non-refundable deposit with the campsite reservation form. No reservation will be made without an application form and deposit.